CO-AUTHORS COPYRIGHT AGREEMENT

Author (with listed Co-Author(s)):

Publication Title: *International Journal of Coaching in Organizations*

Article or Chapter Title:

First and Final Drafts Due Dates:

Professional Coaching Publications, Inc. (hereafter referred to as PCPI), a publisher of coaching educational and reference materials, gratefully acknowledges your contribution of practice and authorship expertise. Because authorship and publishing involve certain rights and responsibilities, we provide the following summary of PCPI publishing policy for your reference and acceptance.

The Author agrees to:

- Co-author a new work, or update an existing work, under the title stated. The “work” to be published includes both the text and whatever supplemental materials, including but not limited to tables, figures, forms, exhibits, illustrations and endnotes, the Author with the concurrence of PCPI deems appropriate.

- Deliver via email any required first draft and the final draft of the work to PCPI on or before the dates above.

- Follow PCPI’s style guidelines and manuscript specifications.

- Read, mark, and promptly return drafts and otherwise cooperate in expediting publication of the work.

- Provide biographical data, permit PCPI to use the Author’s name and identity in its marketing materials, and otherwise cooperate in all reasonable respects with PCPI, at PCPI’s expense in promoting the work. The Author shall update the biographical information at the time that final drafts are returned to PCPI.

The Author warrants that he/she with their co-author(s) have full right, title, and interest in and to all original copyrightable expression contained in this work, and that he/she with their co-author(s) have all necessary permissions in writing from prior authors of and/or other owners of copyright in works which are used or re-used, in whole or in part or derivatively, in this work.

The Author will identify to PCPI those portions of his/her work which incorporate, wholly or in part or derivatively, protectable expression of others (other than their co-author(s)), and identify the authors (other than their co-author(s)) and works so used, and herewith indemnifies and holds
CO-AUTHORS COPYRIGHT AGREEMENT

PCPI harmless and agrees to defend PCPI from any claims of infringement of copyright, misappropriation, and the like, without limitation, that may be made against PCPI arising from its publishing Author’s work. PCPI will promptly advise Author at his/her last known address of any claim made against PCPI by another arising from PCPI’s publication of the work or any part thereof.

PCPI agrees to:

- Place the Author’s name on the appropriate table of contents page and title page, and publicize his/her contribution in suitable promotional material.
- Give appropriate credit to the Author and to the work if PCPI uses the work or any of its contents in a subsequent publication.
- Provide two complimentary copies of the Journal Issue in which the article appears for the Author writing the article.

The Author and PCPI mutually agree that:

- The Author is providing the work as a work for hire and acknowledges receipt of five dollars (US$5) in hand paid. Accordingly, PCPI shall own the copyright and all rights for the work or works provided hereunder.
- PCPI hereby grants Author a license to make all reasonable uses of the work or any part of the work for distribution to Author’s clients and for Author’s practice development and to incorporate parts of the work in the Author’s other coaching publications not competitive with the work as published by PCPI, with the following qualifications:
  - The Author emails PCPI (at the present time to John Lazar at john@ijco.info) to notify PCPI that the work is to appear in other publications. (This is a way of keeping track of the reproduction of PCPI articles in other venues.)
  - The following statement is appended to the work after the Author’s name and before the abstract:
- If the work is a contribution to a compilation or journal, PCPI will own all rights including copyright in the compilation and the Author’s right of use will apply only to the Author’s own contribution.
- Copyright in the work will not be used to prevent practitioners from copying models, forms,
CO-AUTHORS COPYRIGHT AGREEMENT

and other such materials contained in the work in their own practices.

- The work is being prepared by the Author on a work for hire basis. The Author’s sole compensation will be the benefits referred to in this Agreement.

- PCPI reserves the right to terminate the project, to decline to accept all or part of the manuscript, or to decide not to publish the work if circumstances indicate that the work will not meet PCPI’s publishing objectives or is determined to be not economically feasible. In such cases, PCPI will promptly notify the Author.

- PCPI solely controls final editorial and administrative decisions, including style and format, print run, type, paper, binding, price, distribution, and promotion. The Author shall be solely responsible for all content of the work or of his or her contribution thereto.

- PCPI has chosen the Author on the basis of the Author’s personal knowledge, experience, and reputation. The Author’s obligations to PCPI are therefore not transferable, even within the Author’s company (if any), without PCPI’s approval. **CO-AUTHOR(S) OTHER THAN THOSE LISTED IN THIS DOCUMENT MAY NOT BE ADDED WITHOUT NOTICE TO AND THE PRIOR WRITTEN APPROVAL OF PCPI.**

I have read and agreed to the terms of this Publishing Agreement and License.

___________________________________  _______________________________________
Author’s Name (printed)  Author’s Signature  Date

___________________________________
Author’s Phone Number  Author’s Fax Number

___________________________________
Mailing Address

___________________________________
City, State, Zip/Postal Code, Country

___________________________________  _______________________________________
PCPI Co-Owner Name (printed)  PCPI Signature  Date